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சென்மொழித் தமிழாய்வு மத்திய நிறுவனம்

(தன்னாட்சி நிறுவனம், மனித வள மேம்பாட்டு அமைச்சகம், இந்திய அரசு)
சாலைப் போக்குவரத்து நிறுவனம், 100 அடி ரோடு, தரமணி, சென்னை - 600113

CENTRAL INSTITUTE OF CLASSICAL TAMIL

(An autonomous Institution under Ministry of Human Resource Development, Government of India, New Delhi)
LMV Building, The Institute of Road Transport Corporation, 100 Feet Road, Taramani, Chennai - 600113

No. 11-264 / 2018 - 19 / CICT / HW / Firewall

Date: 29.01.2019

Subject: Supply of Sonicwall NSA 2650 Firewall with three years support

Sir,

Sealed tenders are invited from firms for the supply of Sonicwall NSA 2650 Firewall with three years support from reputed, experienced and eligible firms under two bid systems as per our terms and conditions.

The interested firms are required to submit the Technical and Price bid separately. The bids in Sealed Cover-I containing "Technical Bid" and Sealed Cover-II containing "Price Bid" should be placed in a third sealed cover superscripted "Supply of Sonicwall NSA 2650 Firewall with three years support" and should reach our Office on or before 15th February 2019 (3pm).

Tenders received after due date and time mentioned above, as well as those received without separate sealed envelopes as specified above will not be accepted.

Amount of Earnest Money to be Deposited as Rs. 5,000/- (Rupees Five Thousand Only) in the form of Demand draft, in favour of the Director, Central Institute of Classical Tamil, Chennai payable at Chennai

The Institute reserves the right to reject any or all including the lowest tenders without assigning any reason whatsoever. The tenders offered should be complete in all respects and strictly as per specification of product / service.

Our Institute is an autonomous Institution under MHRD, Government of India, imparting Education and Research on Classical Tamil. The rate may be quoted as applicable to Educational / Research Institutions

Office Superintendent

சென்மொழித் தமிழாய்வு மத்திய நிறுவனம்
எண் 40, நூற்றுச் சாலை, தரமணி, சென்னை-600 113
CENTRAL INSTITUTE OF CLASSICAL TAMIL
No.40, 100 Feet Road, Taramani, Chennai-600 113.

Terms & Conditions

1. The bidding firm should be registered with the appropriate Government authorities. The copy of the Registration Certificate must be enclosed along with the tender.
2. Sole selling Agents/Distributors of DELL Sonicwall make should submit a Certificate from their Principals to the effect that they are the authorized Agents of the Manufacturers and that they are authorized to import and supply the equipment to CICT Chennai.
3. The bidding firm must enclose the registration certificate of GST obtained from the appropriate authorities. While quoting please certify that you are paying your assessed income tax and sales tax regularly.
4. Tenders should be submitted under sealed cover only mentioning the Tender letter No. and date.
5. Tenders should be addressed to **“The Director, Central Institute of Classical Tamil, IRT Campus, 100 Feet Road, Taramani, Chennai – 600 113”** and NOT BY NAME AND NOT TO ANY OTHER ADDRESS. The complete address of your firm with Telephone & Fax number must be mentioned on the envelope.
6. Bids received after stipulated date and time due to any reason whatsoever including postal delay shall not be considered.
7. It should be clearly mentioned that whether the quoted rate is inclusive of taxes or exclusive. If the rate is exclusive of taxes, then the details and nature of the taxes and the total cost of item quoted should be specified. Tax exemption, if any, certificate to be attached along with the tender.
8. The rate quoted shall be mentioned by the agency both in figure and words. There should not be any erasing or overwriting whatsoever to avoid rejection of bid. The rate quoted should remain valid for a period of 90 days from the date of opening of the bids.
9. The Institute should be provided with the details of telephone/Mobile number of Office/Residence of the engineer deputed for installation /maintenance of the Firewall.
10. The firm will be responsible for any loss which may be caused to the Institute on account of damage to the equipment as a result of negligence or carelessness on the part of the firm’s engineers. The loss will be recoverable from the firm.
11. The tenders should be accompanied by Earnest Money Deposit (EMD) of **Rs.5000/-** (Rupees Five Thousand Only) in the form of Demand Draft drawn in favour of “The Director, Central Institute of Classical Tamil, Taramani, Chennai – 600 113”. Without EMD, tenders will not be considered. This Earnest Money will be returned to the unsuccessful tenderers after the final disposal of the tenders. **EMD will not carry any interest.**

12. The successful bidder shall give performance security in the form of Account Payee Demand Draft / Fixed Deposit Receipt / Bank Guarantee from a Commercial Bank, Bank Guarantee from a Commercial Bank amounting to **10% of the total Contractual value** in favour of “The Director, Central Institute of Classical Tamil, Taramani, Chennai – 600 113”. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
13. The Security Deposit will be refunded only after the expiry of the Warranty Period. This Deposit is liable to be forfeited, if during the period, if the services of the successful bidder are found to be unsatisfactory in any respect, and / or if any of the conditions of the contract is contravened / breached, by the firm / or his employees. The forfeiture will be in addition to any action by the institute that the contractor firm may invite upon themselves due to any of the reasons specified above.
14. Director reserves the right to reject the tender in whole or part and its decision in this regard shall not be called upon in question under any circumstances.
15. Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between tenderer specification and supporting documents etc. may lead to rejection of the bid.

Technical Bid

Contents

1. Name, Address & Telephone number of the firm
2. Name, Designation, Address & Telephone number of competent authority
3. Copy of PAN card and Copy of previous 3 financial years Income Tax Returns
4. Copy of GST Registration and Copy of latest GST Return
5. Annual Turnover during last three years (*please attach proof*)
6. Experience Certificate of three years in providing services in Central & State Government / Public Sector undertakings / Autonomous Bodies
7. Copies of similar Job Orders received from Government and reputed educational and research institutions for supplying firewalls.
8. The bidder should have an office in Chennai
9. The bid shall be valid and open for acceptance of the Competent Authority of CICT for a period of 90 days from the date of opening of the tenders and no request for any variation in quoted rates and withdrawal of tender on any ground by successful bidder shall be entertained.

Declaration by the Bidder:

This is to certify that I / We before signing this tender have read and fully understood all the terms and conditions contained in the tender document and undertake myself / ourselves to strictly abide by them.

Signature of the Tenderer with Seal
Designation:

Note: Please indicate the page numbers where documents attached. The entire tender document should be serially page numbered including enclosures.

Price Bid

S.No	Category	Name of the Item	Qty	Rate per unit (in Rs.)	Amount in Rs.
1	Firewall	SONICWALL NSA 2650 FIREWALL	1		
2		PRICE FOR THREE YEARS SUPPORT			
Total (in Rs)					

Declaration by the Bidder:

I have carefully gone through the Terms and Conditions contained in the Tender Document regarding the supply of Sonicwall NSA 2650 Firewall with three years support. All the Terms and Conditions of the tender for the supply of Sonicwall NSA 2650 Firewall with three years support are acceptable to me.

Signature of the Tenderer with Seal